



Veterans of Foreign Wars of the United States

*5213 Pacific Highway East
Fife, Washington 98424
Phone (253) 922-2114*

General Orders Number 2 September 2017

1. To maintain open communications within the Department, the Department Line Officers will attend meetings with the Department Commander on the second Tuesday of each month to keep informed of current business and keep everyone updated on the current events. The meeting will be held at Department Headquarters at 8:30 AM.
2. The Department now has a Facebook page and Twitter account. If you have a planned Post or District event or if you are providing a community event, please share using the available social media. The point of contact for social media is Walter Tanimoto, email: wttanimoto@gmail.com. Please contact him for information and any assistance to post your activity.
3. Due to the numerous changes in the National By-Laws, Manual of Procedures and Ritual over the past years, Post and District Officers are encouraged to get a new updated 2018 edition to ensure that everyone is utilizing the same data.
4. As approved at the 118th National Convention, the National By-Laws, Article VII, Section 717, "Dues Reserve" has been changed to read that posts are no longer required to maintain a 'Dues Reserve" fund. This change became effective on August 25, 2017.
5. The requirements of Congressional Charter of the Veterans of Foreign Wars, Section 230103 and the National By-Laws, Article I, Section 101 define the eligibility requirements to be a member of the Veterans of the Foreign Wars. There are no requirements allowed for associate, social members or Friends of the VFW to be able to hold any form of membership within the VFW organization, therefore they are not authorized.
6. The only members of the Department of Washington authorized to enter into or expend funds for any contracted services or events are the Department Commander and the Department Quartermaster. Any member entering into a contract without proper authority is in violation and is liable for all costs incurred because of their action.

7. The Department staff has the following new email addresses for "official use":

Commander – cmdr@vfwwa.net

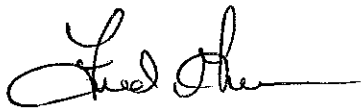
Adjutant – adj@vfwwa.net

Quartermaster – qm@vfwwa.net

Secretary – depsec@vfwwa.net

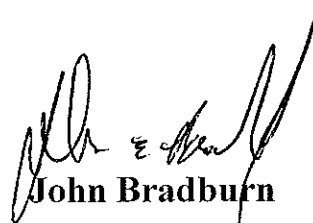
The department website may be found at www.vfwwa.com

8. In accordance with Department By-Laws, Article X, Section 2; Each Post shall file a copy of its By-Laws and any amendments for inclusion in the Post files maintained at Department Headquarters. In addition, Posts will review their By-Laws at least every five (5) years and submit a report to Department Headquarters that this review has been accomplished.
9. Commanders and Quartermasters are required under the provisions of the National By-Laws, Article VII, Section 703, that each member accountable for funds or property shall be bonded with an indemnity company as a surety in a sum at least equal to the liquid assets that they are responsible.
10. The Leavenworth Parade is scheduled for September 23, 2017. The Department of Washington will be leading this event, formation will be at 11 AM with the parade stepping off at Noon. The uniform will be the green Department shirt. There will be a pot luck following the parade, so bring your favorite dish.
11. This year's requirements for the All-American differ from last year. Please refer to the Department roster and review the enclosed 2017-2018 VFW National Membership Program to ensure you understand the changes and meet the correct guidelines.
12. The National Council of Administration has approved and authorized the expenditure of \$300,000.00, for support of building a WWI Memorial in Washington, DC. The funds are allocated from surplus budget monies from the 2016-2017 budget year.
13. National Headquarters has approved a new Joint Memorial Service for use by the Post and Auxiliary. A copy will be forwarded to Post Commanders for forwarding to the Post Chaplain.



Fred Green

Department Adjutant



John Bradburn

Department Commander